

# MEETINGS & EVENTS BROCHURE 2025-2026

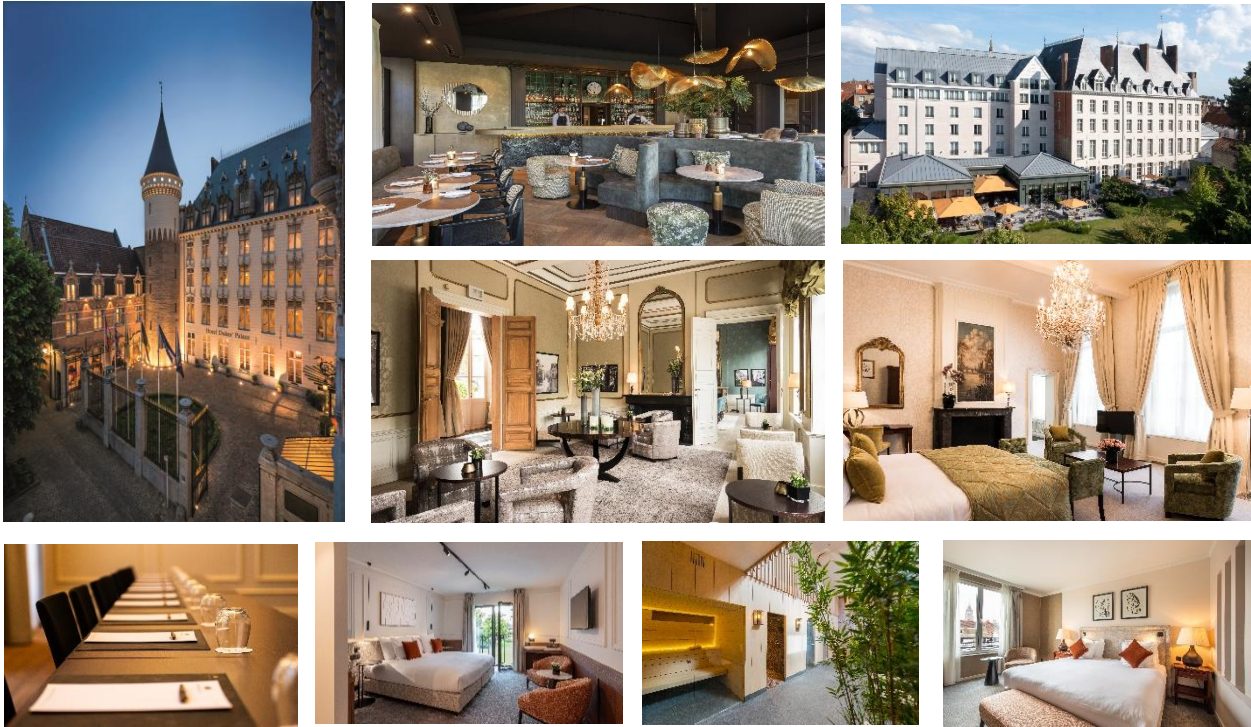


**HOTEL DUKES' PALACE BRUGGE – Dukes' Palace NV** Prinsenhof 8, 8000 Brugge, BELGIUM  
TEL. +32 (0)50 44 78 88 – FAX +32 (0)50 44 78 80 – [sales@hoteldukespalace.com](mailto:sales@hoteldukespalace.com) –  
[www.hoteldukespalace.com](http://www.hoteldukespalace.com)



Proud member of the Dukes' hotel Collection  
(Dukes' Palace, Dukes Arches & Dukes' Residence & Dukes' Academie)

## HOTEL DUKES' PALACE - HISTORICAL PRIDE IN AN EXCLUSIVE WAY



Hotel Dukes' Palace occupies a prime location in the medieval city.

This beautiful landmark building is situated in the heart of the UNESCO World Heritage city Bruges. The former 'Prinsenhof' dates from the 15<sup>th</sup> century and welcomed prestigious hosts such as Maria of Burgundy, Maximilian of Austria, Erasmus, Thomas Moore,... Steeped in history, the castle was built to celebrate the marriage between the Duke Philip III (Philip de Goede) and Isabella of Portugal.

The 135 rooms, including 22 suites combine today's comfort with authentic charm of the 15<sup>th</sup> century. Some of these suites have been carefully restored to their former glory with original paintings and ornaments.

Hotel Dukes' Palace offers an exclusive setting for your meetings and events. The hotel has a conference centre of 550m<sup>2</sup> with 10 meeting rooms and boardrooms, a private terrace overlooking the 3000 m<sup>2</sup> garden and a historic chapel.

In addition, Hotel Dukes' Palace has other assets, such as the underground secure parking of 90 places and a lovely restaurant, where our chef spoils you with a variety of dishes. We also have the ability to provide customized catering for your event.

Your wishes are the foundation for a tailor made offer from our professional meeting planner. A dedicated team of hospitality professionals is at your service in order to make your event memorable.

We are looking forward welcoming you and your guests to the Hotel Dukes' Palace.

With kind regards,

**Franky Pyck**  
General Manager

# CONFERENCE- & BANQUETTING FACILITIES

## BOARDROOMS

Hotel Dukes' Palace disposes of 4 boardrooms. They are the ideal venue for meetings from 2 to 20 people. All boardrooms have natural daylight, an elegant decor and are equipped with state of the art conference facilities. The guarantee for a successful board meeting, business conference or training.



## CONFERENCE CENTRE



The room Erasmus (263 m<sup>2</sup>) is the ideal location for presentations, conferences and corporate events, with natural daylight. The space can be separated in several ways into 2 smaller meeting rooms.

Gerard David (125 m<sup>2</sup>) is the perfect venue for meetings in small groups. The room has natural daylight coming from the small courtyard alongside the meeting room.

## FOYER

The Foyer (72 m<sup>2</sup>), is the ideal place for coffee breaks and receptions and is directly accessible from the Gerard David and Erasmus.

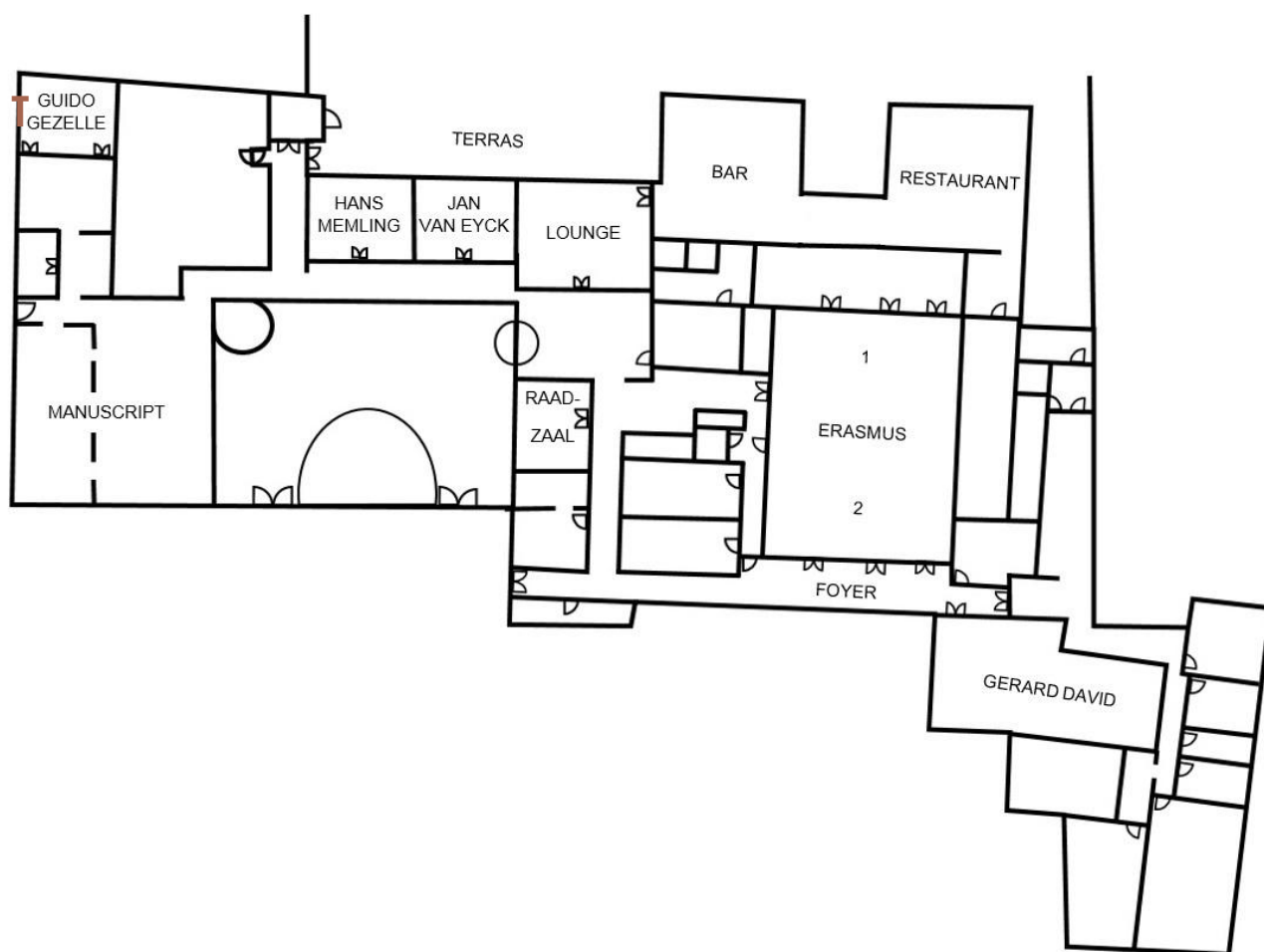


## DUKES' GARDEN & TERRACE



The garden, which covers no less than 3000 m<sup>2</sup>, is a hidden gem in the centre of Bruges. Impressive art of Desmarests and the Ginkgo biloba tree, or maidenhair tree, make it a unique location. The garden is undoubtedly the ideal place to finish a meeting or start a special event.

## GENERAL OVERVIEW



Room	SQM	LxWxH(m)
ERASMUS (1+2)	263	18,65x14,10x3,30
ERASMUS 1	131,5	9,33x14,10x3,30
ERASMUS 2	131,5	9,33x14,10x3,30
GERARD DAVID	125	15x7x3
RAADZAAL	35	6,63x5,25x4,30
HANS MEMLING	43	7,40x5,80x3,30
JAN VAN EYCK	43	7,40x5,80x4,30
GUIDO GEZELLE	40	7,05x5,55x4,30
MANUSCRIPT (1+2)	193	13x13,75x3,80
MANUSCRIPT 1	122	14,50x8,25x3,80
MANUSCRIPT 2	71	13x5,50x3,80
BREAKOUT (4x)	30	5x6x3

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## MEETING PACKAGES

We offer you a choice of a number of all-in day packages with respect for everyone's budget and program. From 10 participants, the rent of the room is always included.

### **Half day "BUSINESS Meeting Package"**

**€ 82,50** per person per half day

Including:

- . Morning or afternoon coffee break
- . 2-course menu of the Chef with starter and main course or main course and dessert (incl. water, soft drinks and coffee or tea)

**A supplement of € 10,00 per person is applicable for 3-course lunch.**

### **Full day "BUSINESS Meeting Package"**

**€ 88,50** per person per day

Including:

- . Morning and afternoon coffee break
- . 2-course menu of the Chef with starter and main course or main course and dessert (incl. water, soft drinks and coffee or tea)

**A supplement of € 10,00 per person is applicable for 3-course lunch.**

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### **Half day "FLEX Meeting Package" \***

**€ 92,50** per person per half day

Including:

- . Morning or afternoon coffee break
- . Extensive cold buffet with soup of the day, assortment of sandwiches, salads and a selection of desserts (incl. water, soft drinks and coffee or tea)

\* minimum 20 participants

### **Full day "FLEX Meeting Package" \***

**€ 98,50** per person per day

Including:

- . Morning and afternoon coffee break
- . Extensive cold buffet with soup of the day, assortment of sandwiches, salads and a selection of desserts (incl. water, soft drinks and coffee or tea)

\* minimum 20 participants

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### **Half day "PREMIUM Meeting Package"**

**€ 118.50** per person per half day

Including:

- . Morning or afternoon coffee break
- . Culinary buffet with a rich variety of cold and warm dishes, and desserts (as of 30 guests)

OR

Culinary 3-course menu

(incl. water, soft drinks and coffee or tea)

### **Full day "PREMIUM Meeting Package"**

**€ 128.50** per person per day

Including:

- . Morning and afternoon coffee break
- . Culinary buffet with a rich variety of cold and warm dishes, and desserts (as of 30 guests)

OR

Culinary 3-course menu

(incl. water, soft drinks and coffee or tea)

All packages include as standard:

- Extensive coffee break in the morning consisting of coffee, tea, fresh fruit juice and smoothies, fruit and snacks. In the afternoon we provide coffee, tea, fresh fruit juices and smoothie, a rich assortment of pastries and coffee garnishes.
  - Lunch depending on chosen package
  - Room rental with air conditioning and daylight
  - Free WIFI
  - Flipchart, screen and LCD projector
  - Paper, pen, mints and water (still & sparkling water) for all guests in the room
- An extra coffee break is possible this for € 14,00 per person
- A welcome coffee is possible for € 14,00 per person

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## COMBINE MEETING AND PLEASURE

### Horse Carriage

Let yourself be transported to your location by horse-drawn carriage, while enjoying the beautiful scenery of Bruges.

More information: <https://www.paardentram.be/en/>

### Guided Tour of Bruges (up to 25 persons)

Would you like to explore Bruges and make sure you don't miss any highlights?

Perhaps you've already visited Bruges but want to discover lesser-known spots and quieter corners? Or maybe you'd like to experience the city from a different, thematic perspective?

More information: <https://www.bruges-guides.com/en/home>

### Boat Tour on the Canals (up to 25 persons)

Our beautiful city of Bruges is often called the "Venice of the North," thanks to its stunning canals. Would you like to discover Bruges from a different angle? If so, we highly recommend a boat tour along Bruges' scenic waterways.

More information: <https://www.brugesboatour.com/nl>

### Brewery Tour

When people think of Bruges, they often think of our locally brewed beer, Brugse Zot. You can visit the brewery that produces this local treasure. Immerse yourself in Belgian beer culture with a pleasant and educational tour, finishing with a toast of fresh Belgian beer.

More information: <https://www.halvemaan.be/nl>

### Cosy Bike Tour

Would you prefer to organize an active outing? Then we recommend a bike tour through our historic city center. Discover the must-sees as well as Bruges' hidden gems.

In spring and summer, you can even enjoy a delightful picnic at a scenic location.

More information: <https://retrobiketours.be/nl/>

### Boat Tour to the Picturesque Town of Damme

Would you like to explore the Bruges polders? If so, we highly recommend a boat trip on the Lamme Goedzak to Damme. Enjoy the passing polder landscape and the stately rows of trees along the Damse Vaart canal. Upon arrival, you can explore the beautiful medieval town of Damme by taking a pleasant walk along its ramparts or by relaxing at one of the cozy restaurants or pubs on the market square.

More information: <https://lammegoedzakdamme.com/nl/>



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# BRUGES AS LOCATION FOR YOUR EVENT

## Bruges Monuments and Places of Interest

Most cultural highlights are within a compact area, making Bruges easy to explore on foot! We highly recommend visiting the 15th-century Belfry Tower on the Market Square, as well as the architectural beauty of the nearby Burg Square, home to the Basilica of the Holy Blood and the Cathedral of Saint Salvator. You can also admire the intricate art of lace-making at the Lace Centre.

## Bruges Museums

The Groeninge Museum, Gruuthuse Museum, Begijnhof, Guido Gezelle Museum, brewery "De Gouden Boom," Diamond House, and Salvador Dali Museum... One of the greatest attractions of Bruges' museums is their incredible variety. A remarkable collection awaits you!

## Unique Transport in the Venice of the North

Experience authentic transportation with a horse-drawn carriage tour. The driver will guide you past Bruges' most beautiful sites. Or, embark on a canal cruise for a truly enchanting adventure. Discover "The Venice of the North" from a fresh perspective!

## Shop, Shop, Shop!

Bruges is a true chocolate capital with over 50 stores dedicated to this treat! In addition to chocolate, the city center offers a wide selection of elegant shops and boutiques, all within close proximity of the hotel.

## Recreation in Bruges

Nestled between the North Sea, the Polders, and the Netherlands, Bruges boasts fantastic golf courses, each with its own distinct character. Bicycle tours are also available to help you discover the beautiful surroundings of Bruges.



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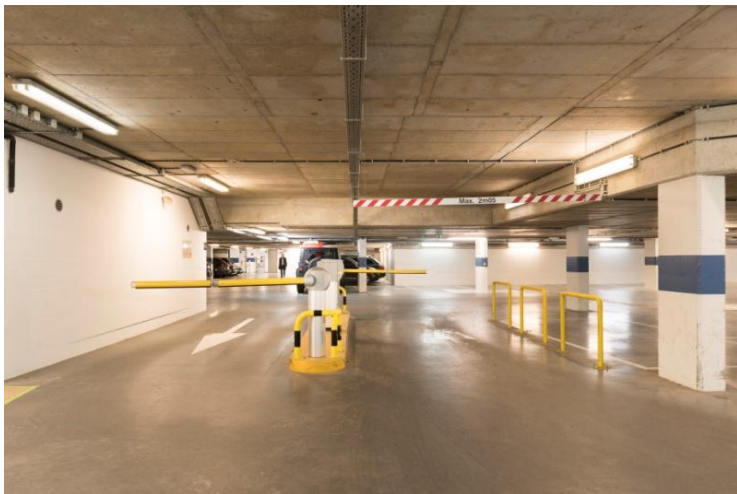
## DIRECTIONS

### Hotel Dukes' Palace

Prinsenhof 8  
B-8000 Brugge – Belgium  
Tel +32 (0)50 447 888  
Fax +32 (0)50 447 880  
info@hoteldukespalace.com  
www.hoteldukespalace.com

### Parking

Private underground parking spaces are available in the Hotel.  
The direct entrance to the car park can be reached at the rear of the Hotel, in "Moerstraat" n ° 27.  
There are 90 parking spaces, 4 of which are electric charging stations for electric cars (the charging stations can't be reserved) We do recommend to use the app Waze to navigate to the hotel. This application adapts on the current traffic situation.



#### Price per vehicle:

€ 6,00 per hour  
€ 35,00 per night  
€ 60,00 valet service per night

#### Charging station:

€ 0,60 per KwU

### Location

Dukes' Palace  
Prinsenhof 8



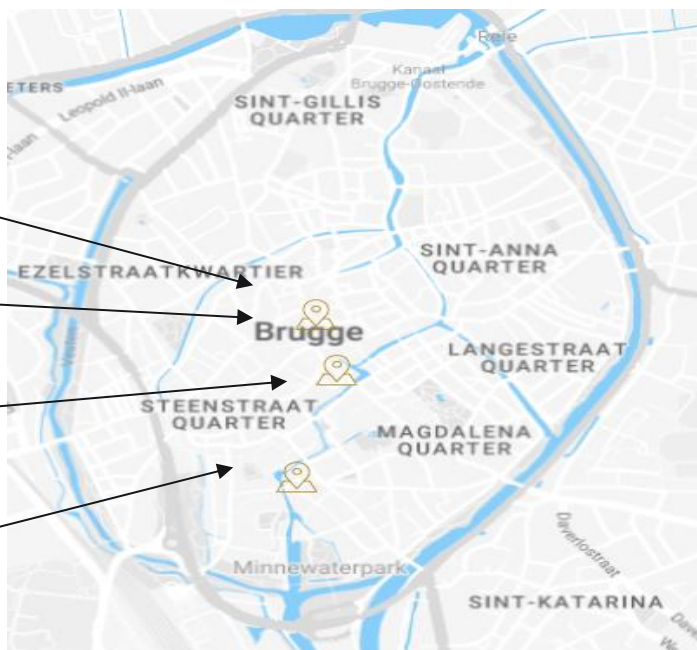
Dukes' Residence  
Ontvangersstraat 9,



Dukes' Arches  
Hoogstraat 20,



Dukes' Academie  
Wijngaardstraat 7-9



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## Transport

### Plan

#### Brussels International Airport (Zaventem)

The airport is 95 km from Bruges, approximately 1 hour by taxi.

#### Deurne Airport (Antwerpen)

The airport is 115 km from Bruges, approximately 1 hour by taxi.

#### Ostend Airport (Oostende)

The airport is 25 km from Bruges, approximately 25 minutes by taxi.

### Train

The train station is 1 km from the Hotel Dukes' Palace. Taxi service is available at the main entrance of the station. About 10 minutes walking distance.

### Buses

Due to the historic location of Dukes' Palace, the hotel is unfortunately not accessible by buses. The hotel can only be reached by taxis, 20-seater vehicles, and minivans.

If you are traveling to Bruges by bus, we recommend navigating to Bargeplein and arranging shuttle service from there.

## GENERAL INFORMATION

### Information on arrival:

Check-in: 03.00PM

Check-out: 11.00AM

### Smoking Policy:

Please note and inform your guests that our hotel is completely non-smoking. If there is still a room for smoking, we will be forced to charge an extra cost of € 200.00 per room!

### Porterage:

We offer porterage service for groups at the price of € 9,00 per person (in & out).

### Room drop:

If you wish to place something in the guest rooms, this is certainly possible with a supplement of € 4.00 per room. In case the roomdrop does contain more than 2 pieces the rate of € 8,00 does apply per room per drop.

## CONTACTPERSONS

### **Benedicte Vandamme**

Groups & Events

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E-mail: [sales@hoteldukespalace.com](mailto:sales@hoteldukespalace.com)

### **Franky Pyck**

General Manager

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